



AMK Owners Corp
33 Wirraway Drive
Port Melbourne, VIC 3207

Key / Swipe / Remote Order Form

DATE: _____

BUILDING:

PLAN NUMBER: _____ UNIT NUMBER: _____

STREET ADDRESS: _____

REQUESTER:

☐

OWNER

☐

AGENT

NAME: _____ AGENCY: _____

EMAIL: _____ MOBILE: _____

KEY ORDER:

QUANTITY: _____ FOR ACCESS TO: _____ RESTRICTED KEY CODE: _____

QUANTITY: _____ FOR ACCESS TO: _____ RESTRICTED KEY CODE: _____

QUANTITY: _____ FOR ACCESS TO: _____ RESTRICTED KEY CODE: _____

KEY SYSTEM NUMBER: _____

REMOTE ORDER:

QUANTITY: _____ FOR ACCESS TO: _____

FOB / SWIPE ORDER:

QUANTITY: _____ FOR ACCESS TO: _____

COLLECTION:

☐

EXPRESS POST WITH SIGNATURE REQUIRED UPON RECEIPT

☐

COLLECT FROM AMK OFFICE

ATTENTION: _____ COMPANY: _____

ADDRESS: _____

POSTCODE: _____ MOBILE NUMBER: _____

ADDITIONAL INFO:

By submitting this form, the requester acknowledges that a processing fee of \$48.00 plus GST will be charged in addition to all costs incurred by the Owners Corporation to process the order. These costs will be levied to the applicable lot owner.

Please email completed form to info@amkownerscorp.com.au