



AMK Owners Corp
33 Wirraway Drive
Port Melbourne, VIC 3207

Owners Corporation Certificate Request

DATE: _____

TO THE OWNERS CORPORATION, I/WE REQUEST A COPY OF THE OWNERS CORPORATION CERTIFICATE FOR:

LOT NO/S: _____ PLAN OF SUBDIVISION NO: _____

LOT OWNER NAME: _____

LOT ADDRESS: _____

FROM:

APPLICANT NAME/COMPANY NAME: _____

APPLICANT POSTAL ADDRESS: _____

APPLICANT PHONE NUMBER: _____

APPLICANT EMAIL ADDRESS: _____

(Certificates will be emailed to this email address)

If the lot is a part of multiple owners corporations, please ensure you confirm how many certificates you need. Please check the costs below and select which service you require:

☐ **STANDARD**
(required within 6-10 business days) ☐ **PRIORITY**
(required within 3-5 business days) ☐ **URGENT**
(required within 2 business days)

	FIRST CERTIFICATE	ADDITIONAL CERTIFICATE/S*	SUBTOTAL
STANDARD	_____ at \$153.23 each	_____ at \$84.25 each	\$
PRIORITY	_____ at \$229.85 each	_____ at \$126.37 each	\$
URGENT	_____ at \$275.78 each	_____ at \$151.64 each	\$
TOTAL			\$

* Please note that additional certificates may be requested only if the first certificate has the same lot number.
If the lot numbers are different you will require separate first certificates.

PAYMENT INFORMATION:

Payment can be made by bank transfer or cheque. A copy of the bank deposit receipt/cheque is to be forwarded to our office together with the request. Certificates will not be provided unless proof of payment has been confirmed by our finance department.

<input type="checkbox"/> DIRECT DEPOSIT	<input type="checkbox"/> CHEQUE
Account name: AMK Owners Corp Pty Ltd BSB: 033-018 Account Number: 389457 Reference: Lot Number and Plan of Subdivision Number (i.e. Lot 11 PS 101010)	Payable to: AMK Owners Corp Pty Ltd Mail cheque to: AMK Owners Corp P.O. Box 841, Port Melbourne VIC 3207

PLEASE EMAIL THE COMPLETED INFO TO: info@amkownerscorp.com.au